



EDENBRIDGE PIRANHAS SWIMMING CLUB

COMMUNICATIONS POLICY

Edenbridge Piranhas Swimming Club is committed to communicating effectively with all of its members.

Communications in a club with around 150 family members is recognised as a challenge and every effort is made to keep all our members well informed about the activities and running of the club. All club members have the responsibility to do their part to improve communications.

In order to communicate effectively with club members Edenbridge Piranhas Swimming Club will

- Hold regular committee meetings with key actions and information posted on the club notice board and the club website.
- Hold an AGM in accordance with ASA rules where all members are invited to attend and contribute to the general running of the club.
- At least one committee member will be present during training sessions and will attend every gala. Committee members will be available to answer any questions members may have with regard to the running of the club.
- Pictures of the committee and their roles within the club are posted on the club notice board and the club website

All members have the right to ask questions with regard to the running of the club and all questions will receive a written answer if required.

The Clubs main communication method is the club notice board. We also make use of email and all members are requested to provide the club with an email address for communication purposes. We will not share this information with any third party. A change of contact details form can be found in the Piranhas folder at the main reception. It is the responsibility of members to inform the club of any changes to their contact details. All gala squads, gala results, club records and general information are posted regularly on the notice board and the Edenbridge Piranhas website. Members have a duty to keep themselves informed about the clubs activities by regularly reading the club notice board and the website. Additional information about the club, its policies and procedures is available from the clubs website.